

PPG MEETING

FRIARY HOUSE SURGERY

Thursday 19th July 2018 - 6.15pm – 7.30pm

PRESENT

Alison Shelton AS
Gemma Cole GC
Sara Jordan SJ (chair)
Carole Partridge CP
Steve Coleman SC

APOLOGIES

David Riddle DR
Willy De Ridder WDR

1. Matters arising from previous minutes

Apologies were given.

Minutes were discussed from last meeting.

Coffee morning wasn't held but will be rescheduled.

SJ informed group there was no reply from data pilot webinar.

AS updated the group that we had appointed a Data Protection Officer, Steve Shelton, to help the surgery enforce the new GDPR data protection regulation that had come into effect on the 25th May 2018. For transparency, Bridget Mee is deputy DPO. He will also be working with other surgeries in Plymouth. AS told the group of two examples of queries that had arisen with data.

No longer using the fax machine.

Receiving written consent for prescriptions.

2. Appointment of Secretary

As Debbie Pritchard has now left the PPG, SJ asked if SC would be happy to be considered for Secretary, which he was. All agreed SC to be PPG Secretary.

3. Merger

AS informed the group of the challenges and difficulties of the merger. Expected date is planned for the 1st October 2018 for Dr Sahadevan and Janet, Practice Nurse, to be joining the team. It was also mentioned that Park View might have a PPG group which we could invite to join our PPG.

4. Future of the PPG group

Leading on from the merger and in light of the fact that Park View Surgery might have active PPG members, it was agreed to hold a meeting in October to invite patients along. Also a coffee morning to be held in December along with a raffle (SC took copy of company names for raffle prizes). If we cannot recruit any more members to look at starting a virtual group.

5. AOB

AS informed the group of a possible new appointment of a nurse practitioner to join the clinical practitioners team

6. Date of next meeting

The next meeting date was agreed for the Tuesday 9th October.